

From application to registration

Application with international university entrance qualifications

Steps in your application for a bachelor degree course; semester 1

(exception: all medical disciplines and sport science major and 60-credit minor)

Acknowledgement of receipt

by e-mail within 10 working days

possible request for additional documents and invitation to pay the application and if need be the additional fee for a late application into our bank account (if not already done)



Receipt of all documents and payment of the application and if need be additional fee for a late application

When your application has been reviewed, you will receive a letter with information about the course. There are three possibilities:

- a) Admission decision and perhaps a request that you submit your original diploma or certificate
- b) Admission decision conditional on your completing a mandatory supplementary examination (**German test** or **supplementary examination** of the Swiss Universities) successfully, and perhaps submission of your original diploma or certificate
- c) Rejection of your application for admission



Written invitation to complete the registration formalities

→ from the beginning of April at the earliest for studies starting in fall

→ from the beginning of November at the earliest for studies starting in spring

Please tell us as soon as possible info.zib@unibe.ch if you have changed your mind and do not wish to study at the University of Bern.



Scrutiny of the original diploma and/or certificate

(for consistence with the certified copies submitted) within two to three weeks of receipt



Issuance and delivery of information about your **Campus Account**



Delivery of the invoice for the **tuition and semester fees**



Certificate of registration and delivery of **UNICARD** following receipt of payment